



## FAQ DSU SCHOLARSHIP (*Diritto allo Studio Universitario - DSU*) A.Y. 2024/2025

### What is the DSU Scholarship?

The expression “Diritto allo Studio” includes all the actions taken by NABA to provide equal access to university studies as foreseen by the Lombardy regional law n. 33, December 13, 2004.

The benefits are awarded through a competition, held **annually** on the basis of specific **financial** and **merit** requirements.

### What are the necessary requirements?

#### Income-based requirements:

The financial status of the student will be identified based on the **Equivalent Financial Situation Indicator** for benefits provided within the scope of university financial aid (hereinafter also **ISEE**) as follows:

An Equivalent Financial Situation Indicator (ISEE) not exceeding **€ 26.306,25**;

An asset Status Index (ISPE\*) not exceeding **€ 57.187,53**.

\* ISPE (Equivalent Asset Situation Indicator) is calculated by dividing the amount of the ISP (Asset Situation Indicator) of the student’s family by the coefficient of the equivalence scale corresponding to the family members. The ISP is determined by adding, for each family member, the value of the immovable assets and the value of the movable assets.

Both of the two above mentioned index ceilings are to be complied with; students will be deemed not to fulfil the income-related requirements if either of the two indexes exceeds the respective ceilings.

ISEE: is a value that enables the measurement of the financial situation of the student’s family and which takes account of income, assets (movable and immovable) and household characteristics (by number and type).

→ **Assessment of status relating to income and assets of foreign students with their family residing abroad**

**NABA DSU Office will determine the equivalent ISEE for foreign students having family residing abroad without income and assets in Italy.**

In order to do that, students must produce all the following documents:

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- Document certifying the updated composition of the family abroad **dated 2024**;
- Income in the calendar **year 2022** of each member of the family (the document must clearly state that the incomes relate to the calendar year 2022 (Salary slips are not required, the total income must be certified by the competent authorities in the Country (Ministry of Finance or another institution such as the Tax Administration Office).  
If, during 2022, one or more family members of 18 years of age or over, did not earn any income, the same is nevertheless required to submit a declaration to that effect;
- Buildings owned by the family as at **31.12.2022** (the document must be issued by a public authority that can provide the situation at the national level), with an indication of square meters. If in **2022** there were no buildings, a certificate must be submitted certifying the absence of ownership of buildings for each member of 18 years of age or over;
- For Properties in Bulgaria: Due to the fact that the documentation is issued by the Province Land Registry and not by the National one, for each person of the family nucleus aged over 18 documentation issued by IKAR concerning the history of movements at national level up to December 2022 must be submitted additionally.
- Certification of non-property assets owned as at **31.12.2022** by the family:
  - balance of bank and/or deposit accounts;
  - account balance of shares, dividends, shareholdings, capitalization policies any other type of financial investment.

These documents must be according to Regulations:

- Issued by the competent authorities of the Country in which the income was produced;
- Translated into Italian conforming to the foreign text and certified by the competent diplomatic or consular representation, or by an official translator;
- Legalized by the Italian diplomatic or consular representations abroad with the only exception of documents relating to movable assets owned. The documents' legalization happens in different ways, according to the origin countries (annex A).

Foreign students are nevertheless required to declare the presence of any income and assets held in Italy by their family.

Self-certifications are not in line with the DSU Regulations and therefore are not accepted.

### **Merit-based requirements:**

Scholarships are granted for completing for the first time a degree program:

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### **1st year students**

1. Any program: First ever matriculation on first program year
2. Only for UG programs: A secondary education diploma (diploma di Scuola secondaria superiore) with grades equal to or greater than 75/100

### **Post-first year of any program**

Any program: First ever matriculation on first program year

Level I academic diploma and Level II academic diploma **2nd year students:** 38 academic credits by 10 August 2024.

Level I academic diploma **3rd year students:** 88 academic credits by 10 August 2024.

First ever matriculation: The Right to University Education, for the purposes of eligibility for the related benefits, expresses the principle of academic regularity, this means that there have been no interruptions to the regular progression in the student's career.

Attention: all academic years in which the student was enrolled starting from the year of first absolute enrollment (first ever matriculation), even if not at NABA, will be counted for the verification of credits.

### **How are students automatically excluded from the classification list?**

Students are automatically excluded from the final classification list where, in the oncoming academic year :

- Those who fail to submit the compulsory documentation required by the Call and who submit false and/or irregular documents or those who submit the compulsory documentation after the deadlines;
- The relevant ISEE and/or ISPE exceeds the ceilings;
- A student registers for the first year on a three-year program with a diploma mark below 75/100;
- A student renews his/her enrolment after having withdrawn from studies;
- A student enrolls as a repeating student ("fuori corso intermedio" or "ripetente intermedio");
- A student transfers to another faculty or degree program or changes university, enrolling on the same year to that already attended;
- Diploma Program students.

### **How many scholarships are offered?**

#### **NABA Milan**

For students enrolled for the first time on the 1st year of level I academic diploma programs: no. 12 scholarships

For students enrolled for the first time on the 1st year of level II academic diploma programs: no. 3 scholarships

For students enrolled on the 2nd year of level I academic diploma programs: no. 8 scholarships

For students enrolled on the 2nd year of level II academic diploma programs: no. 3 scholarships

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For students enrolled on the 3rd year of level I academic diploma programs: no. 6 scholarships  
No. 2 international mobility financial supplements for NABA students

### **NABA Rome**

For students enrolled for the first time on the 1st year of level I academic diploma programs: no. 1 scholarship  
For students enrolled on the 2nd year of level I academic diploma programs: no. 1 scholarship  
For students enrolled on the 3rd year of level I academic diploma programs: no. 1 scholarship  
For students enrolled for the first time on the 1st year of level II academic diploma programs: no. 1 scholarship  
For students enrolled on the 2nd year of level II academic diploma programs: no. 1 scholarship

### **When and how can I participate in the selection process?**

Applications to be admitted to the selection process shall be submitted **by September 26<sup>th</sup> 2024**, without postponement, by completing the online application form available at:

<https://www.naba.it/en/undergraduate-counseling/tuition-fee-scholarships-financial-aid>

<https://www.naba.it/en/postgraduate-application/tuition-fee-scholarships-financial-aid>

and

MyNABA for 2<sup>nd</sup> and 3<sup>rd</sup> year students.

Upon uploading the data online, the application form is to be printed, signed and sent to the DSU Office, enclosing the following:

- Online application submission form, printed and duly signed;
- Copy of a valid identity card/passport;
- For income and assets in Italy: I.S.E.E and certificates including the relevant single self-certification declaration (Dichiarazione sostitutiva unica - D.S.U.) signed by the declarant;
- For income and assets abroad: the documentation referred to in paragraph 2.3.3) ASSESSMENT OF THE FINANCIAL STATUS AND ASSETS OF FOREIGN STUDENTS;
- For invalid students, a copy of the certification issued by the Medical Commission attesting the percentage of disability;
- For students who have attained a three-year bachelor's degree at another university, a university academic history transcript attesting the date of the first matriculation;
- For Non-resident students: lease agreement duly registered with the Agenzia delle Entrate by the **15th of November 2024**.

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The online application does **not** in any way replace the submission of the application on paper - Any failure to submit a document within the prescribed period or the submission of an invalid document shall result in exclusion from this selection process.

The above mentioned documentation should be sent by recorded delivery with proof of receipt to the DSU Office of NABA - Via Darwin, 20 - 20143 Milan - Italy, **by October 3<sup>rd</sup>, 2024** (the date of the postmark will be valid) or be hand delivered in a sealed envelope to the same office (the date of the delivery receipt will be valid), otherwise the applicant will be excluded from the selection process.

### How to apply step by step

#### step 1

Before submitting your application, please verify once more that you meet the general entry requirements (both merit and income\*)

\*The financial situation of foreign students with family living abroad without income and assets in Italy is assessed according to the ISEE (the reported equivalent financial situation indicator abroad), on income earned in 2022 and the value of movable and immovable assets owned as at **31st December 2022** by the student's family.

#### step 2

Prepare the following original documents that will have to be submitted to NABA DSU Office.

#### step 3

Submit DSU online application within **September 26th, 2024**.

#### step 4

Upon uploading the data online, print and sign the application form and sent to the DSU Office, enclosing the following by **October 3<sup>rd</sup>, 2024**:

- Online application submission form, printed and duly signed;
- Copy of a valid identity card/passport;
- ISEE and/or documentation referred here below:
  - Document certifying the updated composition of the family abroad dated 2024;
  - Income in the calendar year 2022 of each member of the family (the document must clearly state that the incomes relate to the calendar year 2022. If, during 2022, one or more family members of 18 years of age or over, did not earn any income, the same is nevertheless required to submit a declaration to that effect);
  - Buildings owned by the family as at 31.12.2022 (the document must be issued by a public authority that can provide the situation at the national level), with an indication of square meters. If in 2022 there were

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no buildings, a certificate must be submitted certifying the absence of ownership of buildings for each member of 18 years of age or over;

- Certification of non-property assets owned as at 31.12.2022 by the family with an indication of bank account balances, securities, dividends, shares, portions of shareholders' equity and any companies owned.

These documents must be according to Regulations:

- Issued by the competent authorities of the State in which the income was produced;
- Translated into Italian conforming to the foreign text and certified by the competent diplomatic or consular representation, or by an official translator;
- Legalized by the Italian diplomatic or consular representations abroad.

Self-certifications are not in line with the DSU Regulations and therefore are not accepted.

**For info:**

DSU Office - [dsu@naba.it](mailto:dsu@naba.it)

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